



Department of Energy

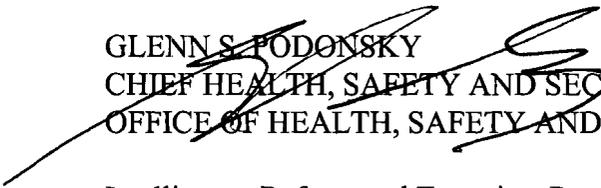
Washington, DC 20585

February 20, 2008

MEMORANDUM FOR THOMAS P. D'AGOSTINO
UNDER SECRETARY FOR NUCLEAR SECURITY

C. H. ALBRIGHT, JR.
UNDER SECRETARY OF ENERGY

RAYMOND L. ORBACH
UNDER SECRETARY FOR SCIENCE

FROM:  GLENN S. PODONSKY
CHIEF HEALTH, SAFETY AND SECURITY OFFICER
OFFICE OF HEALTH, SAFETY AND SECURITY

SUBJECT: Intelligence Reform and Terrorism Prevention Act of 2004
Personnel Security Provisions Update

On September 7, 2007, this office provided you with information on the provisions of the Intelligence Reform and Terrorism Prevention Act of 2004 (IRTPA) that are designed to improve the overall timeliness of the Federal security clearance process. As you know, in accordance with IRTPA, the President designated the Office of Management and Budget (OMB) to lead the Security Clearance Oversight Group to identify areas of responsibility, establish performance requirements and hold agencies accountable for improving the security clearance process. Deputy Director for Management of OMB, Clay Johnson, III, who chairs this group, has issued policy, guidelines and instructions to heads of agencies to ensure "appropriate uniformity, centralization, efficiency, effectiveness, and timeliness" in the clearance granting process.

As mentioned in the September 7, 2007, memorandum, a major feature of the IRTPA is the mandate for agencies to complete at least 80% of all security clearance actions within 120 days from completion of the application to the granting of the clearance. The Act specifies this accomplishment as completion of the adjudication within 30 days.

As you know, the Office of Departmental Personnel Security, within the Office of Health, Safety and Security (HSS), has responsibility for Departmental goals and has received outstanding support from the various personnel security program offices throughout the complex. HSS would like to congratulate the Department on meeting the required goals, overall, in several areas as noted below:

- Reporting 100% of adjudication clearance actions to OPM's central database of clearance information for reciprocity purposes
- Completing 80% of all adjudications within 25 days
- Deficient submission less than 5%



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Although significant progress has been achieved by the Department for the 1st Quarter of FY 08 in meeting our goals, there is still work to be done to reach full compliance. Stephanie Brewer, Director, Office of Departmental Personnel Security and Tracey Berry, the Deputy Director, will continue to work with the individual personnel security organizations to improve performance. Since OMB is holding the Secretary of Energy accountable for meeting these goals, your continued assistance is critical to our mutual success in the following areas:

- Submission of the eQIP form within 14 days of completion by the applicant
- 100% adjudication reporting requirements via the 79A form

Provided with this memorandum is statistical data supplied by OPM for the 1st Quarter FY 2008, which captures the status of your office's report on submission timeliness, and adjudication reporting for the performance of the personnel security programs falling under your area of responsibility.

Effective the date of this letter, please ensure your office provides bi-weekly reports to the Office of Departmental Personnel Security reflecting their performance as it relates to OPM's monthly performance metrics.

Everyone is reminded that 100% of adjudication actions must be reported to OPM on the 79A form. In addition, each office should be aware that the ability to submit these forms electronically through the OPM portal is available and serves to simplify the task. You are all asked to immediately redouble your efforts to submit this information in a timely fashion.

In summary, the Department has made excellent progress in meeting the goals to which the Secretary has committed. Our continued success is contingent upon the efforts of your organizations. Your steadfast cooperation and assistance is appreciated

Attachments: OPM/OMB Summary Statistics 1st Quarter 2008

cc: Clay Sell, DS
Michael Kilpatrick, HS-1
Robert Lingan, HS-1.3 (with Headquarters Operations Attachment)
Stephanie Brewer, HS-1.4
Tracey Berry, HS-1.4
Bradley Peterson, HS-60
James Rispoli, EM-1
Kirkland Donald, NA-30 (with Naval Reactors Attachment)
William Desmond, NA-1 (with NNSA Attachment)
Timothy Driscoll, NA-70 (with NNSA Attachment)
Tim Harms, US (with Energy Attachment)
Mark Thornock, SC-3 (with Science Attachment)
Robert Wunderlich, Chicago Operations Office
Elizabeth Sellers, Idaho Operations Office
Gerald Boyd, Oak Ridge Operations Office
David A. Brockman, Richland Operations Office
Jeffrey Allison, Savannah River Operations Office
Henry Cardinali, Pittsburgh Naval Reactors Office
Phillip Salm, Schenectady Naval Reactors Office
Karen Boardman, National Nuclear Security Administration, Service Center