



## Department of Energy

Washington, DC 20585

July 21, 2008

### MEMORANDUM FOR DISTRIBUTION

FROM: **GLENN S. PODONSKY**  
**CHIEF HEALTH, SAFETY AND SECURITY OFFICER**  
**OFFICE OF HEALTH, SAFETY AND SECURITY**

SUBJECT: **The Personnel Security Peer Review Program**

The Secretary of Energy's Task Force Review of the Departmental Personnel Security Program was conducted last year in response to the need to assess the viability of the Department's existing personnel security program. One of the recommendations included in the Task Force findings and approved by the Secretary centered on strengthening quality assurance and oversight of the adjudicative process. Specifically, the Secretary directed development of a program to conduct "periodic reviews of case files at each program location in order to identify, on an ongoing basis, issues outside commonly accepted adjudicative decisions and to communicate identified issues and trends to other sites after these reviews."

In response to the Secretary's direction, we are pleased to announce that the Office of Departmental Personnel Security, within the Office of Health, Safety and Security, has established the Personnel Security Peer Review Program (PSPRP). Simply stated, the PSPRP involves adjudicators from one or two sites visiting a third site to review a random sample of the adjudicative decisions which have previously been made by the site adjudicative staff. The objective of the visits is to determine if the security clearance decisions made by our adjudicators are consistent with the Presidentially-approved standards outlined in the "Adjudicative Guidelines for Determining Eligibility for Access to Classified Information," dated December 29, 2005. In addition, such visits will allow for peer exposure to other site operations and the sharing of best practices and lessons learned among the participating site representatives. These visits are informal, collaborative snapshots of each site's adjudicative processes and procedures, and are not a replacement for or affiliated with the formal inspections of the Department of Energy personnel security program conducted by the Office of Independent Oversight.

Once a review is completed, a summary report will be forwarded to the Office of Departmental Personnel Security. The Office of Departmental Personnel Security staff will then share best practices with all of the adjudicative sites. In addition, Office of Departmental Personnel Security will independently work with and provide assistance to the manager(s) and staff of the reviewed sites to improve any areas in which challenges are present. The goal is not to formally publish issues, but rather to work toward their successful resolution at the local level. If a systemic problem is disclosed that can be improved by a feasible change in policy and/or training, the Office of Departmental Personnel Security will champion that change.



Inasmuch as the PSPRP will require the expenditure of travel funds by site locations, an effort was made to limit the PSPRP visits to one per quarter. Attached, you will find the Review Schedule which identifies the office to be reviewed, the date of the review and the office(s) responsible for conducting the review.

Prior to each scheduled visit, Mr. Jim Packett, the Field Assistance Program Manager within the Office of Departmental Personnel Security, will initiate action to identify a random sampling of cases to be reviewed at the site. He will also coordinate with the security personnel responsible for conducting the review in advance of the visit to provide additional guidance and address questions.

If you have any questions, please contact Jim Packett at 202-586-5141.

**Attachment**  
**Schedule for Peer Reviews**

cc: Gerald Boyd, DOE-OR  
Roxanne Purucker, DOE-CH  
Elizabeth Sellers, DOE-ID  
Henry Cardinal, PNR  
David Brockman, DOE-RL  
Jeffrey Allison, DOE-SR  
Phillip Salm, SNR  
Karen Boardman, NNSA-SC  
Kenneth Gordon, DOE-ID  
Stephanie Brewer, HS-1.4  
Stephanie Grimes, HS-1.32  
Susan Head, NNSA Service Center  
Diane Patterson, DOE-OR  
Lori Seger, DOE-RL  
Marrine O'Connor, DOE-SR  
Raymond Radzevick, PNR  
Yvonne Washington, DOE-CH  
Kenneth Gordon, DOE-ID  
James Rispoli, EM-1  
Dennis Spurgeon, NE-1  
Robert Smolen, NA-10  
Donald Kirkland, NA-30  
Bradley A. Peterson, NA-70  
Mark Thornock, SC-31  
Mark Matarrese, FE-7  
Carl Klee, NE-32  
Karl Goodwin, EM-3.1  
Timothy Harms, EM-3.1  
Russell Showers, HS-51

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**Michael Benintende, PNR**

**Robert Edwards, DOE-SR**

**Thomas Gradle, DOE-CH**

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**Timothy Harms, US**

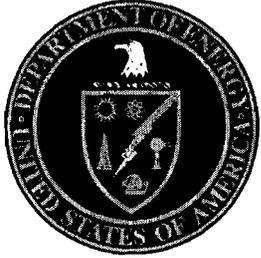
**Robert Lingan, DOE-HQ**

**Gary Loiacono, DOE-RL**

**Bradley Peterson, NA-70**

**George Stefani, SNR**

**Colis Woods, SC**



# Peer Review Schedule



<b>Office to be Reviewed</b>	<b>Offices Conducting Review</b>	<b>Date Review Scheduled/Completed</b>
Headquarters (WA)	AB	April 14-17, 2008
Chicago (CH)	HA & WA	FY 08 Quarter 4
Idaho (ID)	TN & SC	FY 09 Quarter 1
Savannah River (TN)	ID & OR	FY 09 Quarter 2
Oak Ridge (OR)	AB & CH	FY 09 Quarter 3
Naval Reactors (SC)	ID & TN	FY 09 Quarter 4
Richland (HA)	CH & AB	FY 10 Quarter 1
Albuquerque (AB)	WA & HA	FY 10 Quarter 2